

North Summit Fire District
Minutes of the October meeting of the Administrative Control Board and public hearing
Held Thursday, October 9, 2014 at the Coalville Fire station
86 E. Center Street, Coalville UT, 84017

Present: Marcy Hansen, Dick Butler, Arlin Judd, Melvin Richins, Gale Pace. Chief Ken Smith. Captain Mark Robertson, Marc Giauque

Review of minutes from September meeting. Board members pointed out some needed corrections in original minutes, including changes in projected budget for 2015 and 2016. A few typographical errors were noted. Motion to approve notes as amended by Arlin Judd, seconded by Dick Butler, motion passed.

The board then opened the public hearing to amend the 2014 budget. It was noted that no additional public was in attendance, so the board decided to keep the public hearing open for 30 minutes while they moved on to other business.

Financial Report, Mark Robertson. Mark Robertson presented the monthly report to the board who asked questions over the purchase of a computer, and its return. Chief Ken Smith explained they found a better deal on a computer and returned it. They also discussed a deposit of money for the July 4 fire at Rockport. Chief Smith said there will be additional money coming from the State for the Harrison Canyon fire and the 2nd Rockport fire.

Marcy Hansen if individual firefighters would get some pay from those calls, and if the District was planning a Christmas party. Chief Smith said yes.

Marcy Hansen made a motion to approve the financial statement, seconded by Melvin Richins, passed.

Chief's report - Ken Smith. Chief Smith told the board the district had 25 calls last month. Board members asked specific questions about two calls and about the number of EMS calls. Chief Smith said there are a lot of EMS calls now and that should help with grants, in fact he said one grant had already been granted by the Health Department for EMS equipment. He also stated that people in Tollgate Canyon were also happy to see a faster response now that the fire District is responding with EMS.

Tollgate station: Chief Smith said the materials for the Tollgate station had been ordered. The plan is now to get a permit from the County and to get the foundation work done before the materials arrive in November. Chief Smith said he made numerous inquiries on a contractor for installation, including Srado-Span, John Hellander and Toby Kershaw (Western Pride Construction). Toby Kershaw agreed to the installation on the price which was already set.

Vehicles: Chief Smith said they have begun standing down wildland vehicles for the season. He said the Tollgate brush truck will be decommissioned in preparation for the ambulance chassis that was purchased from Summit Co. Ambulance. He will go back November 1st to drive it back. The chassis will be used for a new brush truck. He stated the only cost to the Fire District will be fuel to drive the ambulance back because he's combining the trip with other business. He stated that when the wildland season is over, brush 21 bravo will get decommissioned as well and some equipment will be moved onto other vehicles.

Construction: Chief Smith told the board new lanes are now available for response in the construction zone in Silver Creek Canyon. He said the UTV is still in Wanship for response. He said in the winter, they'll move it to Tollgate and put tire chains on for response in snowy terrain.

Haz Mat: The Chief said he recently made a presentation before Summit County emergency managers in relation to a number of recent hazardous materials issues. He said of the six reportable haz-mat spills, five have been in the North Summit area. He stated the District received a lot of compliments over how the firefighters handled those incidents.

EMR class: Chief Smith told the board the Emergency Medical Responder class has started. Three people are currently taking part. The class will go into late November.

Marcy Hansen asked how well trained EMR's are. The Chief said they'll be competent to respond to initial phase of an emergency and that they are certified.

Marcy Hansen also asked if the District was prepared for an outbreak of any sort? Chief Smith said they're part of the "cog in the wheel." He says they'll work with the health department, federal government and others as needed. Marc Giauque pointed out that the Utah Fire and Rescue Academy within the past week had sent out the CDC recommendations for EMS agencies responding to Ebola

The board closed the public hearing on the amended budget, then, after some discussion, considered a motion to amend the current year budget to reflect the corrected totals on capital outlay to \$81,750, and the debt service to \$39,680, for total expenditures of \$352,539. The motion was seconded by Dick Butler. Motion passed.

Board Training: Gale Pace told the board that the County reminded them it was possible for a board member to be present by phone. He said it has to be pre-approved by the county but that if it is, a member attending by telephone can help constitute a quorum.

Motion to adjourn by Dick Butler, seconded by Melvin Richins, passed.